



MNTC will conduct a criminal record search as a part of our screening process. Our primary reporting agency is Consolidated Security Consultants, Inc. and our search includes felony records in another state or states. If the results of the record check are not received by the technology center within sixty (60) days, if the record check reveals a prior felony offense conviction(s) within the past ten (10) years, or at any time if the conviction shows a tendency to be a danger to the health/safety of students or if the conviction indicates a potential conflict with the duties to be performed by the applicant, or if the record check reveals a false response to one or more of the questions on the authorization and release, the applicant shall be deemed to have resigned his or her employment. The administration will review the facts and circumstances of each situation and decide whether to recommend the resignation be accepted. Such resignation may be accepted by the board of education at any time. Under these circumstances, the applicant waives any due process procedures which might be available under federal and state law and technology center policies and procedures.

I, \_\_\_\_\_, do hereby voluntarily, without duress, coercion, threats, promises of reward or immunity, give my consent for a complete background investigation to be conducted by Consolidated Security Consultants, Inc., herein after referred to as Consolidated Security. I hereby authorize Consolidated Security to check all state, federal, and local law enforcement agencies for any criminal record or convictions. I also give my consent for Consolidated Security to check driving record, sexual offender record, employment eligibility verification, social security trace, and any other records/agencies as necessary.

I hereby swear that all information that I submit to Consolidated Security is true and correct to the best of my knowledge and ability. I understand that any false information that I submit to Consolidated Security, written or verbal, during this investigation is grounds for non-hiring or termination if already employed. I also agree that all investigative information and materials obtained by Consolidated Security will be submitted to my prospective employers.

I do hereby hold harmless, Moore Norman Technology Center, their agents, owners and employees and CONSOLIDATED SECURITY CONSULTANTS, INC., their agents, owners and employees, from any liability, monetary or otherwise, flowing from any aspect of this investigation.

I understand that my social security number will be used to access the above information and I declare that I am not a convicted felon or a registered sex offender.

\_\_\_\_\_  
Signature Date

**Complete the following information, sign, and return to Human Resources.**

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Maiden: \_\_\_\_\_ Birth date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Drivers' License #: \_\_\_\_\_ State: \_\_\_\_\_ Type: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Address: Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Previous Address: Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_