

OKLAHOMA



**BUSINESS
PROFESSIONALS
of AMERICA**
Giving Purpose to Potential

EVENTS-AT-A-GLANCE

	Division \level for this event	# of chapter entries eligible for SLC	Online testing component/time allowed	Pre-Submit Component	Number advancing to SLC	Orientation, prep and wrap-up/arm-up	Actual SLC testing/presentation time	Number of Judges utilized	Judges Questions (Min.)	May event be repeated	Are production standards used	May reference materials be used	Computer and printer provided by BPA	Color printing allowed	Bring own computer	# SLC winners eligible for NLC
FINANCE (100's)																
(100) Fundamental Accounting	S	5	Y/30		20	20	60			N	N	Y	N			5
(105) College Accounting	PS	5	Y/30		20	20	60			N	N	Y	N			5
(110) Advanced Accounting	S	5	Y/30		20	20	60			Y	N	Y	N			5
(115) Advanced College Accounting	PS	5	Y/30		20	20	60			Y	N	Y	N			5
(125) Payroll Accounting	S	5	Y/30		20	20	60			Y	N	Y	N			5
(130) College Payroll Accounting	PS	5	Y/30		20	20	60			Y	N	Y	N			5
(135) Managerial Accounting	PS	5	Y/30		20	20	60			Y	N	Y	N			5
(140) Federal Income Tax Accounting	PS	5	Y/30		20	20	60			Y	N	Y	N			5
(145) Banking & Finance	S, PS	5	Y/30		20		60			Y	N	Y	N			5
(150) Financial Analyst Team	S, PS	2	N			8	30/10	2	10	Y	N	Y	N	Y	Y	2
(155) Economic Research Individual	S	3	N	Y	12	3	7	2	5	Y	N	N	N			3
(160) Economic Research Team	S	2	N	Y	12	3	7	2	5	Y	N	N	N			2
(165) Personal Financial Management	S, PS	5	Y/30		20	20	60			Y	N	Y	N			5
(190) Financial Math & Analysis Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
BUSINESS ADMINISTRATION (200's)																
(200) Fundamental Word Processing	S, PS	5	Y/30		20	20	60			N	Y	Y	Y			5
(205) Intermediate Word Processing	S, PS	5	Y/30		20	20	60			N	Y	Y	Y			5
(210) Advanced Word Processing	S, PS	5	Y/30		20	20	90			Y	Y	Y	Y			5
(215) Integrated Office Applications	S, PS	5	Y/30		20	20	90			Y	Y	Y	Y			5
(220) Basic Office Systems & Procedures	S, PS	5	Y/30		20	20	90			N	Y	Y	Y			5
(225) Advanced Office Systems & Procedures	S, PS	5	Y/30		20	20	90			Y	Y	Y	Y			5
(230) Fundamental Spreadsheet Applications	S, PS	5	Y/30		20	20	90			N	N	Y	Y			5
(235) Advanced Spreadsheet Applications	S, PS	5	Y/30		20	20	90			Y	N	Y	Y			5
(240) Database Applications	S, PS	5	Y/30		20	20	90			Y	N	Y	Y			5
(245) Legal Office Procedures	S, PS	5	Y/30		20	20	60			Y	Y	Y	Y			5
(250) Medical Office Procedures	S, PS	5	Y/30		20	20	60			Y	Y	Y	Y			5
(255) Administrative Support Team	S, PS	1	N			20	90			Y	Y	Y	Y			2
(260) Admin. Support Research Project	S	3	N	Y	12	3	7	2	5	Y	N	N	N			3
(265) Business Law & Ethics	S, PS	5	Y/60							Y	N	Y	N			5
(270) ICD-10-CM Diagnostic Coding	S, PS	5	Y/60							Y	N	Y	N			5
(290) Admin. Support Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
MANAGEMENT INFORMATION SYSTEMS (300's)																
(300) Computer Network Technology	S, PS	5	Y/60		12	20	60			Y	N	Y	Y			5
(305) PC Servicing & Troubleshooting	S, PS	5	Y/60		12	20	60			Y	N	Y	Y			5
(310) Server Administration Using Microsoft®	S, PS	5	Y/60		12	20	60			Y	N	Y	Y			5
(315) Network Administration Using Cisco®	S, PS	5	Y/60		12	20	60			Y	N	Y	Y			5
(320) Computer Security	S, PS	5	Y/60		12	20	60			Y	N	Y	Y			5
(325) Network Design Team	S, PS	2	N	Y	12	3	30/10	2	10	Y	Y	Y	N	Y	Y	2
(330) Visual Basic/C# Programming	S, PS	5	Y/30		12	20	90			Y	N	Y	N		Y	5
(335) C++ Programming	S, PS	5	Y/30		12	20	90			Y	N	Y	N		Y	5
(340) Java Programming	S, PS	5	Y/30		12	20	90			Y	N	Y	N		Y	5
(345) SQL Database Fundamentals	S, PS	5	Y/60							Y	N	Y	N			5
(350) Linux Operating System Fundamentals (PILOT)	S, PS	5	Y/60							Y	N	N	N			5
(390) Computer Programming Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
(391) Information Tech Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U

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DIGITAL COMMUNICATION & DESIGN																
(400) Fundamental Desktop Publishing	S, PS	5	Y/30		20	20	90			Y	Y	Y	Y	Y		5
(405) Fundamentals of Web Design	S, PS	5	Y/30		20	20	90			Y	N	Y	Y			5
(410) Graphic Design Promotion	S, PS	3	N	Y	12	3	6	2	5	Y	N	N	N	Y	*	3
(415) Digital Publishing	S, PS	5	Y/30		20	20	90			Y	Y	Y	Y	Y		5
(420) Digital Media Production	S, PS	3	N	Y	12	3	10	2	5	Y	N	N	N	Y	Y	3
(425) Computer Modeling	S	3	N	Y	12	3	10	2	5	Y	N	N	N		Y	3
(430) Video Production Team	S, PS	2	N	Y	12	3	10	2	5	Y	N	N	N	Y	Y	2
(435) Website Design Team	S, PS	2	N	Y	12	3	10	2	5	Y	N	N	N	Y	Y	2
(440) Computer Animation Team	S	2	N	Y	12	3	10	2	5	Y	N	N	N		Y	2
(445) Broadcast News Production Team	S	2	N	Y	12	3	10	2	5	Y	N	N	N		Y	2
(490) Digital Comm. & Design Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
MANAGEMENT, MARKETING & COMMUNICATION																
(500) Global Marketing Team	S	2	N	Y	12	3	10	2	5	Y	N	N	N	Y	Y	2
(505) Entrepreneurship	S, PS	3	N	Y	12	3	5-7	2	5	Y	N	N	N	Y	Y	3
(510) Small Business Management Team	S, PS	1	N		U	8	30/10	2	10	Y	N	Y	N		Y	2
(515) Interview Skills	S, PS	1	N	Y	12		15	2		N	N	N	N			3
(520) Advanced Interview Skills	S, PS	1	N	Y	12		15	2		Y	N	N	N			3
(525) Extemporaneous Speech	S	1	N		U	10	2-4	2		Y	N	N	N			3
(530) Contemporary Issues	PS	1	N		U	10	3-5	2		Y	N	N	N			3
(535) Human Resource Management	S, PS	1	N		U	20	3-5	2	3	Y	N	Y	N			3
(540) Ethics & Professionalism	PS	2	N		U	20	5-7	2	3	Y	N	Y	N			3
(545) Prepared Speech	S, PS	2	N	Y	12	1	5-7	2		Y	N	Y	N			3
(550) Parliamentary Procedure Team	S	2	*		U	15	15	3	5	Y	N	Y	N			2
(555) Presentation Management Individual	S, PS	3	N	Y	12	3	7-10	2	5	Y	N	N	N			3
(560) Presentation Management Team	S, PS	2	N	Y	12	3	7-10	2	5	Y	N	N	N			2
(590) Business Meeting Mgmt Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
(591) Mgmt, Marketing & HR Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
(592) Parliamentary Procedure Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U
(593) Project Management Concepts — OPEN	PS	U	Y/60							Y	N	N	N			U
(594) Digital Marketing Concepts — OPEN	S, PS	U	Y/60							Y	N	N	N			U

***see event guidelines for details**

Middle Level Events-At-A-Glance

 BUSINESS PROFESSIONALS of AMERICA <small>Giving Purpose to Potential</small>	Minutes for orientation, prep, set-up, warm-up	Minutes for wrap-up	Minutes for testing and/or presentation	Minutes for Judges Questions	May event be repeated?	Are production standards used?	May reference materials be used?	Computer and printer provided by BPA?	Color Printing Allowed?	Judges utilized*	Number of chapter entries eligible for SLC and state entries eligible for NLC
Virtual											
(V01) Virtual Multimedia and Promotion Individual (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V02) Virtual Multimedia and Promotion Team (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V03) Software Engineering Team (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V04) Web Application Team (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V05) Mobile Applications (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V06) Promotional Photography (ML S PS)	3		7	5	Y	Y	N	N	Y	Y	U
(V07) Cybersecurity/Digital Forensics (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V08) Start-up Enterprise Team (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
(V09) Financial Portfolio Investment Team (ML S PS)	3		10	5	Y	Y	N	N	Y	Y	U
Finance											
(900) Financial Literacy (ML)			60		Y	N	Y				5
Business Administration											
(915) Administrative Support Team (ML)	15	15	60		Y	Y	Y	Y	N		2
(920) Digital Citizenship-Pilot (ML)			60		Y	N	Y	Y**			5
(925) Keyboarding Production (ML)	15	15	60		Y	Y	Y	Y	N		5
(930) Spreadsheet Applications (ML)	15	15	60		Y	N	Y	Y	N		5
Management Information Systems											
(940) Digital Game Design Team (ML)	3		10	5	Y	N	N	N	Y	Y	2
Digital Communication & Design											
(945) Graphic Design Promotion (ML)			5	5	Y	N	N	N	Y	2	3
(950) Introduction to Video Production Team (ML)	3		5	5	Y	N	Y	N	Y	2	2
(955) Website Design Team (ML)	3		5	5	Y	N	Y	N	Y	2	2

- Y = Yes
- N = No
- U = Unlimited

* Rating sheets are provided in the *Guidelines*.
 ** At the national level, states may vary.



	Minutes for orientation, prep, set-up, warm-up	Minutes for wrap-up	Minutes for testing and/or presentation	Minutes for Judges Questions	May event be repeated?	Are production standards used?	May reference materials be used?	Computer and printer provided by BPA?	Color Printing Allowed?	Judges utilized*	Number of chapter entries eligible for SLC and state entries eligible for NLC
Management, Marketing and Communication											
(970) Entrepreneurship Exploration (ML)	3		10	5	Y	N	N	N	Y	2	3
(975) Extemporaneous Speech (ML)	10		2-4		Y	N	N	N	N	2	3
(980) Prepared Speech (ML)	3		3-5		Y	N	Y	N	N	2	3
(985) Presentation Management Team (ML)	3		5-7	5	Y	N	N	N	Y	2	2
Open Events											
(995) Business Communication Skills Concepts – Open (ML)			60		Y	N	N	Y**			U
(996) Business Fundamentals Concepts – Open (ML)			60		Y	N	N	Y**			U
(997) Business Math Concepts – Open (ML)			60		Y	N	N	Y**			U
(998) Computer Literacy Concepts – Open (ML)			60		Y	N	N	Y**			U